

## Guidelines for the Conduct of Zone Championship Events

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### Foreword

These guidelines have been developed to ensure the efficient conduct of Zone Championship Events. In the event of an occurrence not being addressed within these Guidelines or any other Policy, the Zone Match Committee, or the Controlling Body Representative, in their absence, will bare the sole responsibility for determining the remedy for any such occurrence. In making their determination they may consider past practices, other policies, regulations, directions or guidelines and any other consideration they believe to be in keeping with an efficient completion of the event.

Any variation to the Guidelines should only be made after consultation with the Zone Match Committee, or on the day, the Controlling Body representative.

## Guidelines for the Conduct of Zone Championship Events

### 1. Controlling Body

- i. The Controlling Body for Zone 7 Championship Events shall be the Zone 7 Match Committee as delegated by the State Match Committee.
- ii. The Controlling Body shall be represented at the Host Venue by a person appointed by the Zone Match Committee and is known as the Controlling Body Representative.
- iii. The Controlling Body Representative will be an Executive member of the Zone, a member of the Zone Match Committee, a member of another Zone sub-committee, or any other person appointed by the Zone Match Committee.
- iv. The duties of the Controlling body representative will be as [per Bowls NSW Duties of the Controlling Body](#)

### 2. Times for Commencement of Play

- i. Morning games shall be scheduled to commence at 9.00am.
- ii. Afternoon games shall be scheduled to commence at 1.00pm.

The Zone Match Committee may alter the starting time.

The start time in BowlsLink shall be the start time for the purpose of determining a forfeit due to an absent player or team.

### 3. Allocation of Host Venue

- i. Clubs interested in hosting Zone Championship Events should nominate using Appendix A - Application to Host Zone 7 Championships at the commencement of each playing season, or as directed by the Zone 7 Secretary.
- ii. Host Venues will be allocated by the Zone Match Committee
- iii. When allocating Host Venues consideration should include, but is not limited to
  - a. Sponsorship
  - b. Quality of facilities, including the playing surface and surrounds
  - c. Geographical location

## Guidelines for the Conduct of Zone Championship Events

### 4. Umpire

- i. The Host Venue shall be responsible for appointing a person currently accredited as a National Umpire to be available for all matches.
- ii. The Umpire so appointed shall not, unless unavoidable, be a contestant in the said Championship Event.

### 5. Host Venue Responsibilities

- i. Nothing in these Guidelines is intended to impinge the Common law rights of the Host Venue to conduct business.
- ii. The Host Venue shall
  - a. Conduct Events pursuant to these Guidelines.
  - b. appoint a Host Venue Contact, who shall be the liaison between the Club and the Controlling Body for the duration of the Zone Championship Event and the period leading up to the Event.
  - c. make accessible to players and officials, an area within the Host Venue, inside, or sheltered from the elements, at least one (1) hour before commencement of trial ends.
  - d. supply score cards, chalk, mats and jacks in sufficient quantity to allow the completion of the event.
  - e. ensure score cards are prepared for all games where the opposing teams are known before the day of competition.
  - f. provide to the Controlling Body access to a Public Address (PA) system for conducting a welcome to players, calling of cards, any other communication to players and a presentation.
  - g. Publicise the Event to the best of its ability through free media or its social media page.
  - h. advise the Controlling Body of any player suspended or restricted from entering their premises as soon as they are aware of the player drawn to play at the Venue.

## Guidelines for the Conduct of Zone Championship Events

### 6. Greens For Play

- i. Clubs shall provide the best available / most suitable playing surface for Championship Events.
- ii. Greens should be compliant with the Laws of the game and any Domestic Regulation.
- iii. Greens should be prepared on each morning before play.
- iv. Greens, and rinks for play, should be available for trial ends no later than twenty (20) minutes before scheduled commencement of play.
- v. Greens to be used for the Event shall be available on the Friday afternoon prior to the Event for practise.
- vi. Greens should not be rolled in between games played on the same day.
- vii. Play direction shall be North-South.
- viii. Green speed should be between 13-16 seconds as measured by Laws of the Sport of Bowls Definitions C.25

### 7. Green Fees

- i. Zone Championship Events will be exempt from the payment of Green fees to the Host Venue.
- ii. Practise during the afternoon before play is considered to be part of the Zone Championship Event for the purposes of clause 6(i) of these Guidelines.

### 8. Meals

- i. Food should be available at the Host Venue for a lunch at a reasonable price, and in a timely manner to meet the playing schedule.
- ii. Chilled water should be made available to players greenside.
- iii. Tea and Coffee shall be made available before play in morning games.

## Guidelines for the Conduct of Zone Championship Events

### 9. Inclement Weather

- i. Any decision to suspend, postpone or cease play shall be made in line with the Zone Extreme Weather Policy.
- ii. If there is no Zone Extreme Weather Policy the Bowls NSW Extreme Weather Policy shall be the guiding policy.
- iii. The Host Venue may decide to suspend or postpone a match prior to its commencement, if they believe that the weather is not likely to be suitable for play to commence.
- iv. Once the cards have been called, the Controlling Body shall be the authority responsible for suspending, postponing, or ceasing play.
- v. If a Host Venue decides to suspend or postpone play pursuant to clause 7(iii), they should immediately inform the Controlling Body.
- vi. Once play is suspended or postponed the Controlling Body shall immediately ensure players are made aware by placing a notice on the Zone website and social media.

### 10. Notification of Results

- i. Immediately on completion of each round, the Host Venue shall be responsible for updating Bowlslink with the results of each match.
- ii. In the event that the Host Venue does not have access to Bowlslink, it is that venues responsibility to organise an alternative means for updating the results immediately following play of each round.

### 11. Photos

- i. The Host Venue is responsible for taking photos of, as a minimum, the Winners, & Runners-up of each event that they host.
- ii. Such photos are to be sent to the Chair of the Zone Match Committee, or his nominated representative immediately after the completion of any presentation.
- iii. Photos will be used to promote the game of bowls, and the Zone, on social media, and may be supplied to media outlets.

## Guidelines for the Conduct of Zone Championship Events

### 12. Live Streaming or Broadcasting

- i. If available, the host club is to Live Stream matches as determined in consultation with the Controlling Body.
- ii. For the purpose of live streaming the order of precedence shall be
  - a. State (Open) Championships
  - b. Senior Championships
  - c. Reserve Championships
- iii. It is not the intention of clause 11(ii) that only Open events be streamed.
- iv. Rink allocation should be considered if Live streaming is taking place.
- v. No team shall receive an unfair advantage by playing on the same rink twice on the same day unless the rink markers positions are changed.

### Version History

No.	Date	Notes
1.0	30/09/2022	New Guidelines
1.1	19/09/2023	Minor Alterations. Guidelines adopted by Executive