# **Meeting Minutes/Agenda**

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|  |  | Date: | 19/09/2023 |
| Location: | Zoom | Time: | 19:00 |
| Meeting Name: | Executive Committee Meeting | | |

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| Attendees: | Name |
| Mick Duprez, Jamie Thelander, Peter Davies, john Chalker, Tim Kovacs, Don Pope |
| Apologies/ Absent | Name |
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| Agenda | | | |
| Item No | Topic | Assigned To | Time Allocated |
| 1 | Confirm minutes of 15/8/23 | Don/Peter |  |
| 2 | Business Arising   1. Tims Question re. voting – see 13.3 of Constitution |  |  |
| 3 | Correspondence In   1. Bowls NSW 2. **C17/2023｜Updates to Bowls NSW Event Calendar** 3. C18/2023 State Competition Boundaries for 2024-25 4. Follow up on C18/2023 – Complete Club listing 5. Media Release – State Championships heading to Dubbo 6. Bowls NSW Member Conference |  |  |
| 4 | Correspondence Out   1. Zone Championship finals venue 2. Service NSW 3. Change of Public Officer 4. Yearly Financial return |  |  |
| 5 | Presidents Report   1. Jack attack (Rookie Rollers) – Subsidise clubs? Kit is only $80, No Zone Assistance 2. Sponsorship – Specsavers interested in sponsorship. Mick having meeting on Thursday | Mick |  |
| 6 | Treasurers Report   1. Claim slip for expenses - <https://form.jotform.com/232502746389058> 2. Profit & Loss distributed – already $2K hole in budget looking at Capitation fees 3. Term Deposit - $50K to Bendigo 5%   Moved Tim Seconded Mick | Tim |  |
| 7 | Sub-Committees   1. Match 2. Mens pennant finals venue - 3. Prize Money – Championships – last year we re-distributed – agenda item for next meeting 4. Selection 5. Juniors 6. Junior Academy – South East NSW Academy – Ongoing agenda item 7. Don – we elected to pay their accommodation which was more than $100. Do we pay meals as well – No. | Mick |  |
| 8 | Executive Travel – Ongoing Agenda item   1. Need a rate in our regulations - .30/km |  |  |
| 9 | Zone Uniform - Ongoing Agenda item |  |  |
| 10 | Review Guidelines for the Conduct of Zone Championship Events   1. Don - suggests 8. Meals - Food should be available at the Host Venue for a lunch at a reasonable price and in a timely manner to meet the playing schedule. 2. Prez – 3. Do we need times if they're in Bowlslink? The guidelines for everybody, including future committees. Times should be in Guidelines. 4. Do we need reps at area qualifying or photos? It would be nice for our Zone archives to have photos. |  |  |
| 11 | Competition Areas   1. Teams playing in different competition areas – It has been confirmed by Bowls NSW that players can play in any competition area they choose. | Pete |  |
| 12 | Regulations   1. Should we change the regulation by taking amounts out re fees. 2. Selection Policy has been found | Don |  |
| 13 | General Business   1. Entry forms – Take fees off bottom so that clubs can be invoiced total amount. To be looked at next year – if we don’t have nominations entered directly into BowlsLink. 2. Duplicate nominations from clubs in regulations to be addressed in review 3. Regulations – Pennant payment |  |  |

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| Action Items | | | | | |
| Item No | Date Raised | Action | Assigned To | Due Date | Status |
| 1 | 15/8/23 | Place $50,000 into a Term Deposit for 12 months | John/Tim |  | Complete |
| 2 | 15/8/23 | Purchase of Executive shirts | John |  | Awaiting BNSW unification corro |
| 3 | 15/8/23 | Organise Men's Pennant Trophies | John |  | Complete |
| 4 | 15/8/23 | Rep trial with ACT | John |  | Ongoing |
| 5 | 19/9/23 | Draft a capitation policy | Tim |  | Ongoing |
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| **General Notes** | |
| Date Raised | Topic/Subject |
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| Closed Action Items (from previous meeting) | | | | | |
| Item No | Date Raised | Action | Assigned To | Due Date | Status |
| 1 | 15/8/23 | Call for invoices & Bank A/c details for Juniors who travelled to Dubbo | John/Tim |  | Complete |
| 2 | 15/8/23 | Re-imburse juniors & Junior Coordinator | Tim |  | Complete |
| 3 | 15/8/23 | Re-circulate Championship guidelines | John |  | Complete |
| 4 |  |  |  |  |  |